

ESSENTIAL QUALIFICATIONS FOR CARPENTER

Carpenters employed by Tri-Ply Construction, Inc. should have knowledge and skills necessary to perform the duties of a carpenter as stated in the Washington State Public Works Law, Chapter 39.1 RCW. **Carpenters** at Tri-Ply Construction, Inc. will be responsible to construct, erect, install and repair structures, structural members and fixtures made of wood, plywood, wall board and materials that take the place of wood, such as plastic, metals, composites, and fiberglass, using carpenter hand tools and power tools.

EDUCATION

A high school education or GED is desirable for this position.

EXPERIENCE

A minimum of 5 years construction experience is required.

TECHNICAL SKILLS AND ABILITIES

- Must be able to read, write and speak English.
- Must be able to read and understand blueprints.
- Must have knowledge of forming systems.
- Must be able to operate the following equipment:
 - Fork Lift
 - Builders Sight Level
 - Scissor Lift
 - Laser Level

NON TECHNICAL SKILLS AND ABILITIES

- Must be able to work closely with co-workers as a team.
- Must be able to work with minimal supervision.
- Must be able to accept direction.

PHYSICAL SKILLS AND ABILITIES - ESSENTIAL JOB FUNCTIONS

Essential job functions performed by employees of Tri-Ply Construction, Inc. in the **Carpenter** classification include, but are not limited to, the duties outlined below. In addition to being willing and able to perform these functions in an effective manner, the applicant **must** be able to physically perform the following when hired:

- Build rough wooden structures, such as concrete forms, scaffolds, wooden bridges, trestles, coffer dams, tunnel and sewer support; welding and burning.
- Install ladders, handrails, walkways, platforms and gangways. Install door and window bucks (rough frames in which finished frames are inserted) in building framework and brace them with boards nailed to framework. Install sub-flooring in buildings. Nail plaster grounds (wood or metal strips) to studding. Fit and nail sheathing on outer walls and roofs on buildings.
- Construct, erect, install and repair commercial, industrial and residential structures.
- Select specified type of lumber or other materials. Prepare layout, using rule, framing square and calipers. Mark cutting and assembling lines on materials, using pencil, chalk and marking gauge. Shape materials to prescribed measurements, using saws, chisels and planes. Assemble, cut and shape materials and fasten them together with nails, dowel pins or glue. Verify trueness of structure with plumb bob and carpenter's level. Apply decorative paneling to walls.
- Erect framework for structures and lay sub-flooring. Cover sub-floor with building paper to keep out moisture and lay hardwood, parquet and wood-strip-lock floors by nailing floors to sub-floor or cementing them to mastic or asphalt base. Build stairs and layout and install partitions and cabinets.
- Install metal roof decking and metal siding, regardless of the fastening method, or what it is fastened to. Install all other types of siding, regardless of the fastening method, or what it is fastened to.
- Fit and install prefabricated wooden cabinets, window frames, door frames, doors, weather stripping, interior and exterior trim and finish hardware, such as locks, letter drops and kick plates.
- Apply acoustical tile to ceilings and walls of buildings to reduce reflecting or sound and to decorate rooms.
- Cement tile to masonry surface. Nail channels or wood furring strips to surface to provide mounting for tile. Place building paper between tile and furring strip to keep out moisture. Nail, screw, or staple tile to wooden furring strips. Nail or screw molding to walls to support and seal joint between ceiling tile and wall. Hang dry lines to wall molding. Drive hanger inserts into reinforced concrete ceiling, suspend

and bend hanger wires at points touching dry lines. Thread wires through holes in main runners and cut and attach cross supports to suspended runners and wall molding. Cut tiles for fixtures and borders and insert tiles into supporting framework.

- Perform other duties as assigned.

In order to perform the above job functions, an applicant **must** be able to, among other things:

- Must be able to lift construction equipment and/or materials weighing up to 100 pounds.
- Lift, kneel, bend, stoop, squat, climb and crawl.
- Stand for up to eight hours a day, depending on task requirements.
- Occasionally work nights.
- Sustain repetitive hand motion.
- Negotiate around job sites composed of various terrain

UNUSUAL WORKING CIRCUMSTANCES

- Must be willing to tolerate exposure to temperature extremes while working outdoors, year-round, on job sites.
- Must be able to travel out of town.
- Must be willing to be exposed to potentially hazardous materials. (**Material Safety Data Sheets** are required reading prior to employment).
- Must furnish your own hand tools. (Required tool list attached).
- Must be willing to use personal vehicle.

LICENSURE/CERTIFICATION

- Must have a valid Washington State driver's license.
- Must have current automobile insurance.

ATTENDANCE REQUIREMENTS

- Must be able to work at least an eight hour shift per day, Monday through Friday with a thirty minute break for lunch and a fifteen minute break each half shift.
- Must be able to work infrequent overtime.

Management reserves the right to change the duties and qualifications given on this job description at any time.

Signature: _____ Date: _____
Superintendent

Signature: _____ Date: _____
Employee

**LIST OF REQUIRED HAND TOOLS FOR
CARPENTER/CARPENTER SUPERVISOR**

- Tool Bag
- Nail Puller
- Tri Square
- Tie-wire Pliers
- Utility Knife
- Sturdy Work Gloves
- Chalk Line
- Measuring Tape – 25'
- Hammer
- Chisel
- Framing Square
- Standard and Phillips Screwdriver
- Rubber Gloves
- 2' and 4' Level
- Measuring Tape – 50' and 100'
- Plumb Bob

**FINAL APPLICANTS MUST PASS
A DRUG/ALCOHOL SCREEN**

**APPLICATION FOR EMPLOYMENT
Tri-Ply Construction, LLC**

Last Name	First Name	Middle Name	Application Date
Current Address (Number & Street)		Home Phone Number	Message/Emerg Phone Number
City, State & Zip			Social Security Number
Email Address:			

EMPLOYMENT DESIRED

Position Desired	
Have you worked for our company before? Yes ___ No ___ (If yes, state date)	Will you accept part-time work? Yes ___ No ___ Will you accept temporary work? Yes ___ No ___ Salary or wage desired:

U.S. MILITARY SERVICE

Service Branch:	Final Rank:	Military Occupation:
Education/Training:	Date Entered:	
	Date Separated:	

PERSONAL

Are you able to perform the duties and meet the qualifications of the position for which you are applying with/without reasonable accommodations? Yes ___ No ___
Do you have transportation? Yes ___ No ___
Hobbies or interests:

EDUCATION AND TRAINING

1. Circle the highest grade completed: Grade 1 2 3 4 5 6 7 8 High School 1 2 3 4 College 1 2 3 4 5
2. Name of High School: _____ Did you graduate? Yes ___ No ___ Name of College: _____ Did you graduate? Yes ___ No ___ College Major: _____ College Minor(s): _____
3. Graduate Work:
Other education or training which may help us better place you:

Last Employer First From / To	Employer's Name, Address & Phone Number	Position Held	Reason For Leaving
/	Name:	Position:	
/	Street:	Supvr:	
Phone #	City:		
/	Name:	Position:	
/	Street:	Supvr:	
Phone #	City:		
/	Name:	Position:	
/	Street:	Supvr:	
Phone #	City:		

May we contact your current employer for a reference? Yes _____ No _____

List equipment you can operate: _____

I have performed the following jobs for which I am presently qualified. (List in order of skill)

Job	Skill Performed	For Whom
1.		
2.		
3.		

CERTIFICATION:

I authorize investigation of all statements contained in this application. I authorize the employers, schools or persons named above to provide information regarding my employment, education, character and qualifications to the Company. Further, I understand and agree that my employment is for no definite period and may, regardless of the date of payment of my wages or salary, be terminated at any time with or without cause and with or without previous notice. No manager, supervisor, representative or agent of the company, other than the President, has any authority to enter into any agreement with me for any specified period of time, or to make any agreement contrary to the foregoing. I further understand and acknowledge that nothing contained in the employee manual received by me at the commencement of my employment, if hired, nullifies, or modifies the foregoing.

My signature below certifies that all information in this application is correct and complete to the best of my knowledge and belief, and I understand that intentionally giving false information could result in refusal of employment, or discharge. This application will remain under active consideration for applicable job openings which occur within 90 calendar days from the date on this application. I agree, upon request, to submit to a blood or urine test to detect drug usage and recognize that said test will be used to determine suitability for initial or continuing employment. As a final applicant I also agree to pay for the cost of the urine drug/alcohol screen; the cost of which will be reimbursed to me after negative test results are confirmed or if I voluntarily leave the company within 1 month of my hire date. **I further agree to have the above amount deducted from my paycheck in the event of a voluntary leave or positive drug test result.**

I understand and agree to the above terms:

Signature: _____ Date: _____